



Should the record be expedited?

When to request an expedited record from OVR

- Need immediate disposition of human remains due to religious customs and beliefs
- Out of state burial/removal
- To receive Foreign Consulate clearance
- Required for a letter of non-contagion to transport human remains

Please note: Records and permits are issued in FIFO order (First in, First Out) unless an expedite deemed necessary.

What is needed to make an expedited request

- If required an HRRF form must be received and the recent diagnosis listed with sufficient info to rule out ME referral
- Medical certification faxed to certifier and received by Med Cert Unit before permit or record may be expedited

What type of disposition is required?

- If cremation is required, the ME has reviewed the COD and approved the disposition

Things you should consider...



If DC's need to be expedited, can you answer "Yes" to both questions below:

1. Is the DC needed to ship the remains?

Yes

2. Have you submitted your DC Application order?

Yes

Then contact Partner Financial Services or Unit Supervisor who **will coordinate printing of the certified copies of the death certificate**

International "Shipper" requests vs. Out-of-state removals (not classified as shipper)

- Depending upon the disposition date, shipper requests will be expedited by a Unit Supervisor
- Certificates and letters of non-contagion must be picked up and coordinated by the Central Phoenix OVR office only
- Estate/insurance matters are not sufficient reason(s) to expedite registration of record/printing certificates

When the need for an expedited record request is identified...



Who do I contact first?

For Disposition Transit Permits /
Letters of Non-Contagion

- Disposition Transit Coordinator
- HRRF Data Coordinator

For registration of a record
submitted for approval

- Death Registration Unit Supervisor
- Fetal Death Registration Unit Supervisor

When do I need a certified copy of the death certificate?

Required by the consular office

- Check with your consular's office

Removal from state, family request
death certificates

Removal from country, family
requests death certificates